



**Committee:**           **Audit and Governance Committee**  
**Date:**               **Wednesday 17 June 2026**  
**Time:**               **6.30 pm**  
**Venue:**              **39 Castle Quay, Banbury, OX16 5FD**

### **Membership**

<b>Councillor Simon Lytton (Chair)</b>	<b>Councillor David Rogers (Vice-Chair)</b>
Councillor Besmira Brasha	Councillor Mark Gorman
Councillor Ian Middleton	Councillor Julian Nedelcu
Councillor Robert Parkinson	Councillor Alisa Russell
Nelly Lukwo	Independent Person, no voting rights
Sarah Thompson	Independent Person, no voting rights

**Substitutes**           **Any member of the relevant political group.**

## **AGENDA**

**1. Apologies for Absence and Notification of Substitute Members**

**2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**3. Minutes** (Pages 7 - 16)

To confirm as a correct record the Minutes of the meetings of the Committee held on 18 March 2026 and 20 May 2026.

**4. Chair's Announcements**

To receive communications from the Chair.

**5. Requests to Address the Meeting**

The Chair to report on any requests to address the meeting.

**6. Urgent Business**

The Chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.

**7. Health & Safety Quarter 4 2025-26 (Pages 17 - 28)**

Report of Assistant Director of Human Resources

**Purpose of report**

To provide the Audit and Governance Committee with the Council's Health and Safety performance for Quarter 4 of 2025/26.

**Recommendations**

The Audit and Governance Committee resolves:

1.1 To review and note the content of the report

**8. Risk Monitoring Report Quarter 4 2025-26 (Pages 29 - 40)**

Report of Head of Chief Executive's Office

**Purpose of report**

To update the committee on how well the council is managing its Strategic Risks.

**Recommendations**

The Audit and Governance Committee resolves:

1.1 To note the Risk Monitoring Report for Quarter 4 2025-26

**9. Head of Internal Audit Annual Report 2025-26 (Pages 41 - 70)**

Report of Assistant Director of Finance (Section 151 Officer)

**Purpose of report**

This report includes the Head of Internal Audit annual report (appendix 1), which summarises internal audit work undertaken in 2025/26 and provides an opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and control.

## **Recommendations**

The Audit and Governance Committee resolves to:

- 1.1 Note the results of internal audit work undertaken, and the opinion of the Head of Internal Audit that Reasonable Assurance can be provided on the adequacy and effectiveness of the council's framework of governance, risk management and internal control.
- 1.2 Note the update on Veritau's quality assurance and development arrangements, including the confirmation that the internal audit service conforms to public sector internal auditing standards.
- 1.3 Note that one significant control weaknesses has been identified by internal audit during the year which is considered relevant to the preparation of the Annual Governance Statement, this being: the council's utilities management arrangements (page 5-6, appendix 1).

### **10. Counter Fraud Annual Report 2025-26 (Pages 71 - 80)**

Report of Assistant Director of Finance (Section 151 Officer)

#### **Purpose of report**

This report presents the counter fraud work undertaken in 2025/26.

#### **Recommendations**

The Audit and Governance Committee resolves to:

- 1.1 Note the counter fraud progress report.

### **11. Treasury Management Report - Outturn 2025/26 (Pages 81 - 96)**

Report of Assistant Director of Finance (Section 151 Officer)

#### **Purpose of report**

To provide information on treasury management performance and compliance with treasury management policy for 2025-26 as required by the Treasury Management Code of Practice.

To demonstrate that all treasury management activities undertaken during the reporting period complied with the CIPFA Code of Practice and the council's approved Treasury Management Strategy.

#### **Recommendations**

The Audit and Governance Committee resolves:

1.1 To note the contents of this Treasury Management Performance Report and recommend it be received by Council.

**12. Review of Committee Work Programme (Pages 97 - 98)**

To consider and review the Work Programme.

**Councillors are requested to collect any post from their pigeon hole in the Members' Lounge before or at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or 01295 221534 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

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**Queries Regarding this Agenda**

Please contact Patrick Davis, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

**Shiraz Sheikh**  
**Monitoring Officer**

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